



City of Cleveland

Development & Engineering Services
185 2nd Street NE
Cleveland, TN 37311
Phone: (423) 479-1913 Fax: (423) 559-3373

Office Use Only	
BLDG PERMIT #	
LD PERMIT #	
Land Disturbance Fee	\$ pd
Permit Fee	\$ pd
Plans Review Fee	\$ pd
Double Fee (if applicable)	\$ pd
Certificate of Occupancy	\$ pd
Total Fee	\$

COMMERCIAL BUILDING PERMIT APPLICATION

Project Name				
Project Location	Street Address			
	City, State, & Zip Code			
	Lot #	Subdivision		
	Lot Area		Lot Frontage	
Tax ID	Map	Group	Parcel	Zoning

Contact Information

Owner	Name		Home Phone #	
	Mailing Address		Cell Phone #	
	City, State, & Zip		Email	
Agent / Architect / Engineer	Company or Rep.		Office Phone #	
	Mailing Address		Cell Phone #	
	City, State, & Zip		Email	
	Professional of Record		TN Registration #	
Contractor	Company or Rep.		Office Phone #	
	Mailing Address		Cell Phone #	
	City, State, & Zip		Email	
	State License		Expiration Date	Monetary Limit

*** ESTIMATED COST OF CONSTRUCTION \$ ***

* ESTIMATED COMPLETION DATE:

Occupancy Group										Building Height		
Occupancy Group (as defined by the IBC, 2012 edition)										Building Height	New	
Occupancy Group (as defined by the Life Safety Code, NFPA 101, 2012 edition)											Existing	
Construction Type (as defined by the IBC, 2012 edition): Circle										Number of Stories	New	
New	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB		Existing	
Existing	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB	IS THE BUILDING LOCATED IN THE FOLLOWING?		
New Sprinklered			YES or NO							Historic District		YES or NO
Existing Sprinklered			YES or NO							Fire District		YES or NO
Building Area (as defined by the IBC, Section 502, 2012 edition)										Flood Plain		YES or NO
New Construction	Sq. Ft. Per Largest Floor									NEW DRIVEWAY? YES <input type="checkbox"/> NO <input type="checkbox"/>		
	Total Sq. Ft. (all floors)											
Existing Construction	Sq. Ft. Per Largest Floor									ALL DRIVEWAYS MUST COMPLY WITH THE CITY OF CLEVELAND DRIVEWAY REGULATIONS		
	Total Sq. Ft. (all floors)											

Signing of this application hereby certifies that the owner or agent agrees to the terms & conditions of the permit and that the information shown on this application is true to the best of their knowledge. They also understand that falsification of this application would null & void the permit. I also agree to allow the building inspector to come on this property and inspect this location at any time during the City's normal business hours.

CONTRACTOR SIGNATURE

DATE



New Construction and Additions - COMMERCIAL

Plan Review Requirements for Commercial Buildings and Multi-Family Dwellings

EFFECTIVE JULY 1, 2014, THE CITY OF CLEVELAND IS ON THE 2012 INTERNATIONAL BUILDING CODE, WITH THE 2009 ENERGY CODE, AND THE 2008 NATIONAL ELECTRICAL STANDARDS.

DIGITAL PLANS MUST be submitted for plans review to Mike Wesson. They may be emailed to clevelandplans@sendtodropbox.com or a digital copy may be turned in with the application. Plans must be signed and sealed, as required by state law.

State-Owned and Educational Buildings are required to be reviewed by the State of Tennessee. See TN Code Annotated, Title 53, Chapter 25, ammended, Public Chapter 875 Acts of 1982.

Food Service Buildings - Food service setablishments require additional approval from the Bradley County Health Department.

Life Safety Plan - Floor plan of each level showing use of each space with occupant load factors; show exiting paths with exit occupant load and capacity of the exit door or exit stairway; show common path and travel distance; show the ratings of all walls (i.e. smoke partitions, smoke barriers, fire-resistance rated partitions, and fire walls) with appropriate legend.

Site Plan - Show exit discharge from building, required parking, Fire Department access, accessibility from exterior exit discharge to a public way, fire hydrant locations with hydrant test data, and property lines.

Architectural

*

Floor Plan - for each level showing partitions, room names, dimensions, window and door openings, plumbing fixtures, and built-in casework.

* Buiding Elevations

* Roof Plan

* Building Sections

* Wall Sections

* Details as required - including UL fire assembly details for rated walls, rated floor/ceiling assemblies, rated roof/ceiling assemblies, rated columns, girders, and beams; head-of-wall joints, and floor-to-exterior wall joints.

* Door Schedule

* Window Types & Sizes

* Room Finish Schedule

* Stair Sections & Detail

* Show Floor Plan & Dimensions of Handicap Bathrooms

Structural

* Foundation Plan & Details

* Building Framing Plans & Details

* Location & Detail of Any 2/3/4 hour fire walls.

Mechanical

* Mechanical Drawings & Details as required which include fire, smoke, and combination fire/smoke damper locations, gas furnace/boiler combustion air, fire resistance rated wall limits and legend which coordinate with the architectural drawings, and UL firestopping details for penetrations through rated assemblies.

Plumbing

* Plumbing drawings and details as required which include fire resistance rated wall limits and legend that matches the architectural pland & UL firestopping details for penetrations through rated assemblies.

Electrical

* Electrical drawings and details as required which include emergency lighting, exit signs, smoke duct detectors for HVAC fan shut down, complete fire alarm system (when required), fire resistance ratted wall limits & legend which coordinate with the architectural drawings & UL firestopping details for penetrations through rated assemblies.

Fire Protection (if applicable)

* Automatic Extinguishing Systems

* Standpipe

* Sprinkler Systems

* Fire resistance rated wall limits and legend which coordinate with the architectural drawings and UL firestopping details for penetrations through rated assemblies.

Specifications - Include with drawings if not on documents